

## Table of Contents

Trends in Green Jobs .....	2
Welcome .....	6
<b>Career Transition and Job Search</b>	
Using the Guide Throughout Career Transition.....	8
Changing Careers.....	9
Dan’s Story, Part I, Part II .....	13
Ten Common Mistakes .....	17
Explore Local Green Resources.....	19
Websites (Local) Job Postings .....	21
Websites (National) Job Postings .....	22
Informational Interviews.....	23
Strategic Volunteering .....	25
Organizations for Networking and Volunteering.....	28
Education and Training.....	32
Job Search Checklist.....	36
<b>Resumes and Cover Letters</b>	
Resumes .....	37
Cover Letters.....	38
Sample Cover Letters.....	39
Sample Resumes .....	42
<b>Green Industries and Employers</b>	
Industries to Watch .....	48
Green Stimulus Money .....	53
Where Are the Green Jobs? .....	55
Green Occupational Titles .....	59
Finding Green Employers .....	62
Green Government Jobs.....	63
Evaluating and Researching Employers .....	65
Criteria for Evaluating Employers: Values.....	67
Criteria for Evaluating Employers: Certifications and Affiliations .....	68
Greening a Non-Green Employer .....	70
Starting a Green Business on a Shoestring .....	73
Local Green Employers .....	77